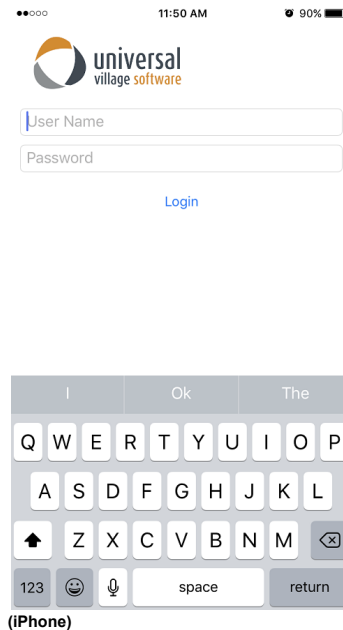


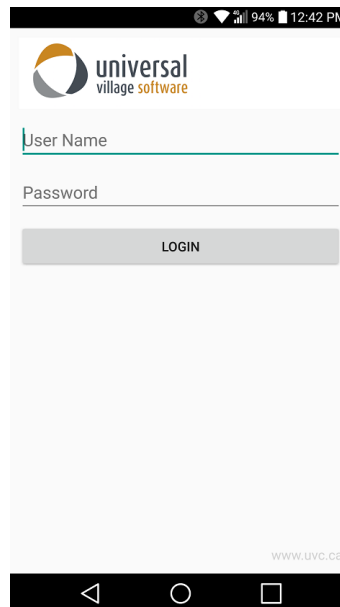
## What's New – UVC Mobile APP Version 1

Universal Village is proud to introduce our new official mobile application which is compatible with Android and iOS devices. The application allows you to see a global view of your personal contact list as well as any shared contact lists. All contact details will be seen at a glance including the Journal Activity (this includes emails, notes, tasks and appointments). The ability to create new notes will also be at your disposal. Below is an in-depth look at the UVC application.

1. Once downloaded from the official **Google App Store** or the **Apple App Store** a new UVC icon will appear on the phone.
2. Login using your UVC account credentials.

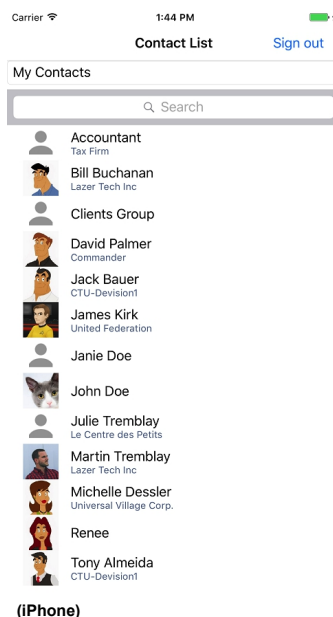


(iPhone)

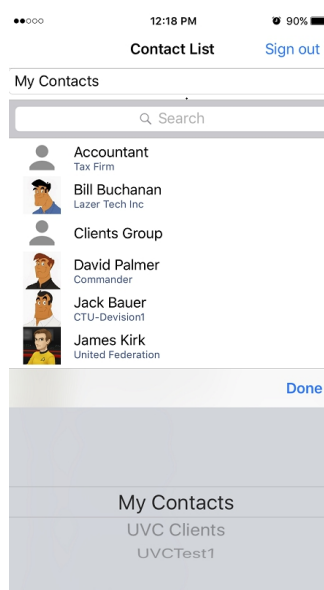


(Android)

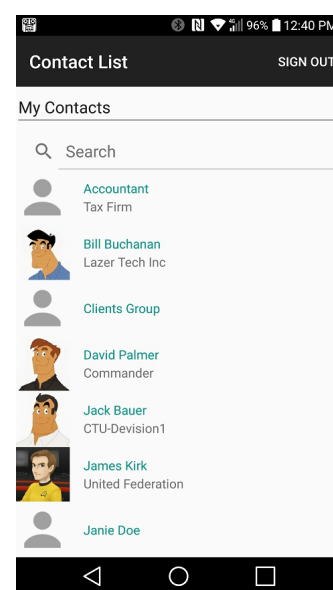
3. A list of your contacts will be shown.  
Click on **My Contacts** to view any shared contact lists you may have access to.  
Click the list you want to view followed by the button **Done**.



(iPhone)



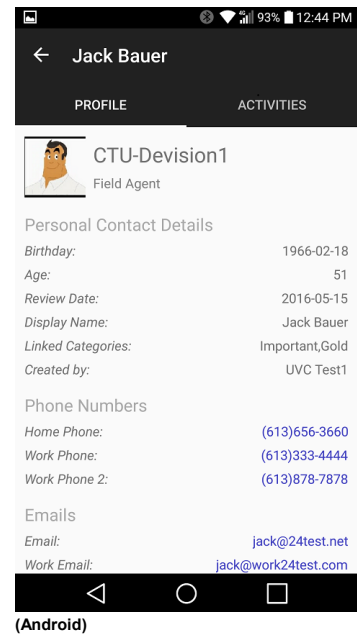
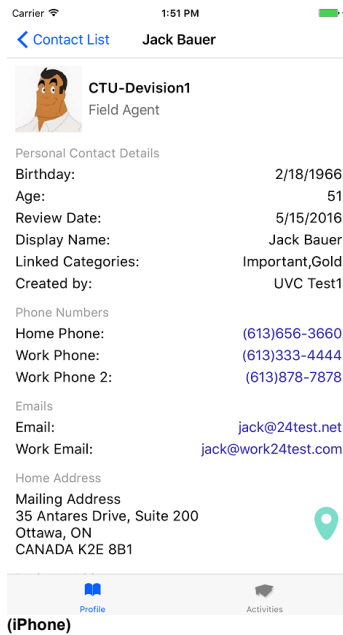
(iPhone)



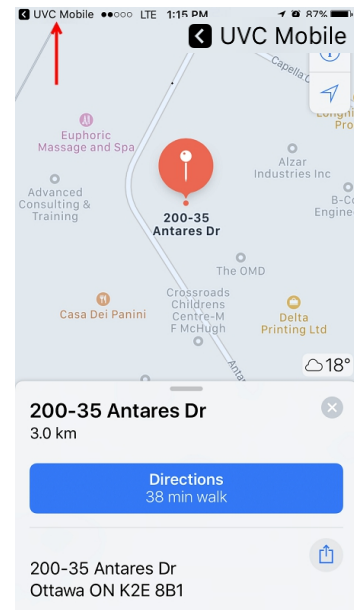
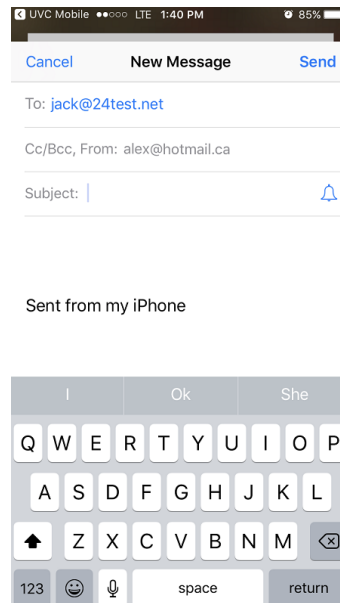
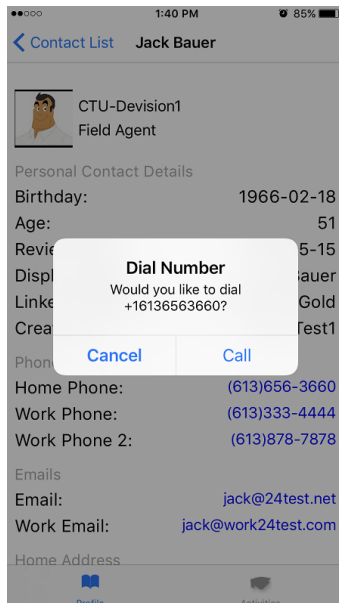
(Android)

**Note:** Click on the **Sign out** button to sign out from the UVC app.

- Click on a contact to see the detail view.

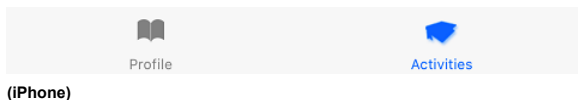


- You can click on any phone number to call or email address to email the contact. The ability to view their physical address is also available by clicking on the **marker icon**



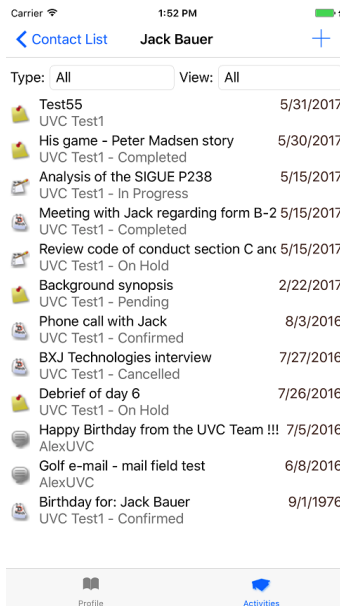
**Note:** when you are in email view or map view you can go back by clicking on the **UVC Mobile** button located on the upper left corner.

- Two buttons are at your disposal on the contact detail screen: **Profile** and **Activities**.

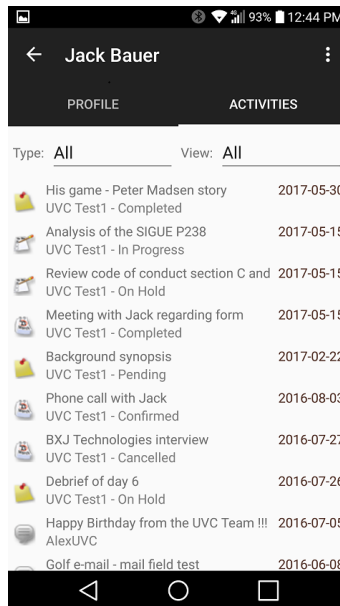


**Profile** will let you see the selected contact detail information while the **Activities** option will display all journal activities linked to the contact.

- Click on the **Activities** button to view all notes, emails, appointments and tasks linked to the selected contact.



(iPhone)



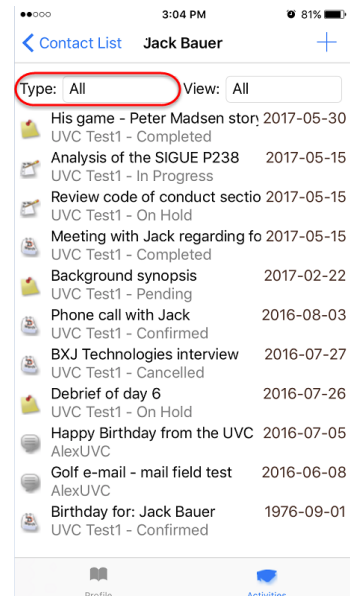
(Android)

- To filter the journal activities by type simply click on the **Type** button.

The available default choices are:

All  
Appointment/Event  
Task  
Note  
Invoice  
Email

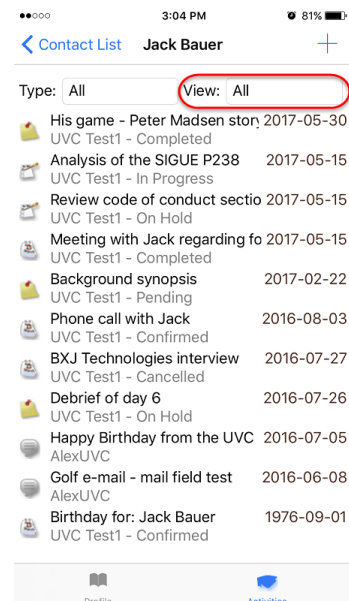
Followed by any custom type you have created will be displayed.



- To filter the journal activities by status click on the view button.

The available choices are:

All  
All Active  
All Active – Include emails  
Completed



10. To add a new note which will be linked to the selected contact click on the **+** symbol  
Click on the **New Note** button.  
Add the details of your note and click on **Save** button to save your note.

