

# What's New - UVC version 9.3

# Enhancements

The new UVC version 9.3 now supports Office365 calendar integration. Users are now be able to automatically sync their Office365 Outlook and Teams calendar with UVC and add/edit teams appointments directly from the UVC application.

### To sync your Office365 calendar to UVC

- 1. Go to **Tools -> Accounts**.
- 2. Select your Office365 email account.
- 3. Check the option **Sync Calendar** and click the **OK** button.

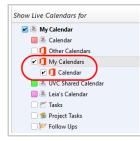
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To view your Office365 calendar

1. Click on the Calendar module tab.

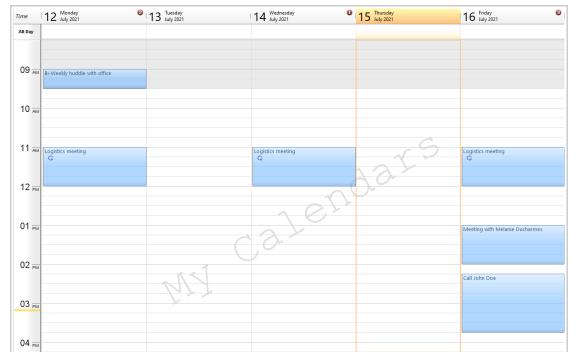
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2. Check the Office365 calendar folder option.



*Take note:* You can rename your Office365 calendar so you can differentiate it with the other calendars you have in UVC.

Multi-Select	Group By 🔻
Show Live Calendars for	
4 📝 🏝 My Calendar	
📒 🛎 Calendar	
🗌 🚺 Other Calendars	
🔺 🗹 🚺 My Calendars	
🗹 🚺 Office365	



3. All Office365 appointments will be displayed on the UVC calendar just as you would see them in Outlook or Teams.

: Today $<~>$ July 2021 $\sim$				$\square$ Work week $\lor$
12 Monday	13 <sup>Tuesday</sup>	14 Wednesday	15 Thursday	16 Friday
8 a.m.				
9 a.m. Bi-Weekly huddle with office				
10 a.m.				
11 a.m. Logistics meeting				
		Logistics meeting		Logistics meeting
12 p.m.				
1 p.m.				Meeting with Melanie Ducharmes
2 p.m.				Call John Doe
3 p.m.				
4 p.m.				
5 p.m.				

You can edit any current Office365 appointments within UVC and vice versa.

*Take note:* All changes made to Office365 appointments within UVC will be changed in real-time in the Office365 calendar.

Any changes made to appointments within Office365 with take approximately 10 minutes to be updated on the UVC calendar.

### To create a Office365 Teams meeting in UVC

1. Create a New Appointment.

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Fi	le View Calendar M	essenger Go	Tools	Window	Help							
(	New Appointment	🜔 🌔 Oper	X	Delete	S Forward via e-mail	🌍 Print    🖷	Day	Week	Month	Day By User	Find	🤝 Show My Day

2. Make sure to select the Office365 calendar from the **Calendar drop-down menu**. Enable the option **Teams meeting**.

_	Close 🔜 Save 🧠 🕺 🧬 🗊 🔲 🕕 👘 👻 🥀	Contacts		
Description:		Location:		
Start Time: Stop Time:	2021-7-16         ≥         9:00 AM         ∨           2021-7-16         ≥         9:15 AM         ∨         □ All day event		Sho	w Timezo
Calendar:	Alex Office365	Status:	None	
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3. You can add your **attendees** directly from the appointment and once saved, it will automatically add the link to the conference inside the notes after you clicked on the **Save and Close** button.

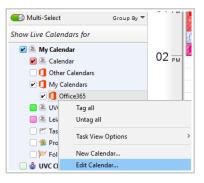
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When you look at the meeting in Office365 Teams you will see the same details.

×c	ancel meeting 🛛 🖙 Copy link Time zone: (UTC-05:00) Eastern Time (US & Canada) \vee Meeting options 🛛 Require registration: None 🗸	
0	Team meeting	
ිං	U UVCTert1 ×	+ Optional
G	2021-07-16 400 p.m. ∨ → 2021-07-16 500 p.m. ∨ 1h ● All day	
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	Microsoft Teams meeting	
	Join on your computer or mobile app <u>Click here to join the meeting</u>	
	Learn More   Meeting options	

**Take note:** You are also able to accept or decline appointments that were sent to your Office365 account in the same way as it was done before. However UVC will now add the appointment to the Office365 calendar and accept it and it will also accept/decline it in Outlook.

1. Right click on the **Office365 calendar** you want to share. Click the **Edit Calendar** option.



2. Check the **Enable Sharing** option and then click on the **Add User(s)** button to add the UVC users you want to share your Office365 calendar with.

🔿 Calendar	Detail			×				
You can vi	iew and edit ti	ne following pre	ferences					
Description:	Office365							
	Enable Sync Do not allow double-booking							
	Publish	Meeting room	n/Resource Calendar					
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Name		Access	Allow Private	Add User(s)				
				Delete				
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- 2. Added support for TLS version 1.2 as per new security standards.
- 3. Some UI changes to the UVC calendar and task module to make it cleaner.
- 4. Added detail panel to File Store module.

# Defects

1. Fixed issue when deleting an existing rule, in the Rules and Filters option, would not save properly.